

Stonehaven District Radio Car Club AGM 2024 Minutes

Now held shortly after last club round, via Google Meet on 10th October 2024 7:00pm

Chairman Report

Thanks to all that came and raced with us in 2024. We have seen many new faces and some returning ones who would like a piece of the action again.

We increased our number of paid members from last year, up to 38. This is a year on year increase in membership since 2021. The visitor open sessions over the Summer organised by Keith Eagles really contributed to this, so thank you Keith.

We hosted two rounds of SORS and installed a new roll of astro onto the offroad track, which improved the look. Great feedback from the Scottish BRCA and or fellow Scottish clubs.

Mini M Chassis returned for 2024 which was great to see and represents a good 'all abilities' class.

The club has seen an extensive maintenance program over the season. Major improvements seen to the facility include: Painting of the on-road track; clearance of waste installation of banking on the offroad track (along with new astro roll); fixed PA speaker points; RC Timing software now being used with live online results. Attendance to some of the maintenance days, however, could have been better.

To top off the year, we also received a £19,949 grant from the National Lottery Community Fund which we will look to spend over the next year. This is the single largest investment the club has had since its inception.

Class stats for 2024:

Class	Number of Different Racers in year	Number who completed at least 8 rounds
Mod	8	4
Spec	13	4
2wd Off-road	14	3
4wd Off-road	14	6
Mini M Chassis	8	4

We've again had representation in the BRCA TC nationals from Gregor, Keith and Peter, thanks for flying the flag, guys. Social media effort has been strong and we continue our push to try and get a national back up here again.

Thanks to the members for supporting the club. We'll be needing you more over the coming year as the club looks to again level up with the renewed investment from the lottery.

Treasurer Report

Account balance (as of 6/10/24) - £25,854.21

£1,000 sponsorship received from Five Mile Garage

£356 scrap metal value as a result of George kindly organising disposal of the scrap metal that had been lying for some time.

Lottery funding granted to club for planned maintenance/improvements to the club. 19,949 received.

SORS income – £908.04

Significant expenditure during 2024

£1,500 repaid to BRCA against loan for astro (borrowed £2,976)

£2,976 for first section of astro fitted (utilising the BRCA loan)

£395 for RC Timing purchase (included 6 months broadcasting)

£75 for 2 years of RC Timing broadcasting ability (just purchased)

Other expenditure

Various expenses for general maintenance, SORS site prep (astro glue, pegs etc). For a detailed breakdown, bank and paypal transaction history can be provided to a member(s) if required.

On-going financial club commitments

Web hosting fess – varying renewal lengths, mostly 2 year terms. We have cut this cost by potentially disposing of the old site hosting (by Mark Knowles).

Council rent - £600 annually (no change forecast due to legacy lease agreement).

Electricity – Seems to have averaged out to £25-30/month approx. Off-season period is understandably lower usage, can spike due to people on-site completing maintenance activities. Work planned before next season will likely increase normal usage. Current fixed rate contract expires 11/4/27.

RC Timing – Just paid for 2 years broadcasting rights so shouldn't be any further costs relating to this for around 2 years.

Liability insurance – Zurich annual premium is usually around £100, fluctuates as any insurance renewal premium does.

Remainder of BRCA loan to be repaid – Would anticipate we'd aim to clear this after end of 2025 season (October/November 2025).

Upcoming expenditure (planned and forecast)

Planned improvements to off-road track (complete astro installation), replacement of on-road track fencing and toilet installation. All major expenditure that has been costed against the Lottery funding. Detailed costs/options breakdown drafted by Matthew Archer for review.

On-going issue with the lawn mower not starting properly. Unknown costs to repair at present but suspected to require replacement of regulator/rectifier and battery initially.

Other maintenance activities planned will be painting and general upkeep. Club funds are very healthy out with the Lottery funding so any additional requirements should not cause any issues.

Overall review of club finances for 2024

In general, we have had another good year with 38 paid members (both adult and juniors) recorded. If membership numbers continue at this level (may potentially increase as a result of the public interaction initiative led by Keith), the club should continue to cover its financial obligations.

Previous discussions around managing electricity costs and reviewing seem to have covered our usage (i.e. additional £5 charge for people plugging in overnight). In light of this, and taking in to consideration our known outgoings for the year, current membership prices would appear to be sufficient based on the number of members who have joined for 2024.

Based on our known liabilities of approx. £1,000/year, 30 adult memberships covers these costs sufficiently. All other income over and above this allows the club to unexpected costs (mower repairs etc) and additional maintenance needs.

The additional benefit of hosting at least one, likely two SORS rounds, means additional income is guaranteed to some extent.

Proposals

1. Proposed Race Classes for 2024 – a minimum of 3 cars required to run a heat
 - a) Touring Car Modified
 - b) Touring car Spec (13.5 blinky)
 - c) 4wd Offroad
 - d) 2wd Offroad

- e) Mini M chassis
 - Proposed by Mark Knowles, seconded by Gregor Gauld
 - Accepted by majority vote
- 2. Revise Spec TC class to used 17.5T motors
 - Brings SDRCC in line with other UK clubs
 - Slows down the Spec TC class, making it more beginner friendly
 - People still wanting to use 13.5T can do so in Mod
 - Proposed by Mark Knowles, seconded by Gregor Gauld
 - Rejected by majority vote, continue with 13.5T motors
- 3. Membership and Race Fees
 - Reduce junior membership to £20 for the year. Keep all other race fees as per last year.
 - Proposed by Chris Briggs, seconded by Jeremy Stephens
 - Accepted by majority vote
- 4. Split Off Road and On Road Days. Original proposal:
 - Separate days for off-road and On-road classes.
 - The reason for this proposal is to allow the following-
 - 1- reduces calendar conflicts with regional and national events due to reduced class rounds.
 - 2- allows for a slower paced day for both racers and those running the event.
 - 3- allows those that may be keen to take on another class to do so without affecting their current class.
 - 4- allows a later start and finish to the day (depending on numbers!)
 - 5- for those choosing to only do one class allows them to have increased free time for other activities.
 - I'd propose to still have a total of 12 rounds in the year with 4-5 to count for the series.
 - Class rounds would alternate throughout the year.
 - One weekend set to host a Saturday and Sunday event with one class per day and make it a 'cup' type event to encourage others to attend from further afield.
 - Proposed: Steve Harley, Seconded David Scott
 - Rejected by majority vote, with counter proposal:
 - Have 12 rounds per year, three qualifying to decide final positions. 2 finals, one final counts as one round (hence 24 rounds). Best 12 rounds to count to championship
 - Proposed Gregor Gauld, Seconded David Scott
 - Accepted by majority vote

Committee Election

New committee positions have been outlined in Appendix A. New committee are as follows:

Position	Incumbent	2025 Voted In	Proposed	Seconded
Chairman	Mark Knowles	Mark Knowles	Mark Knowles	Matthew Archer
Secretary	Mark Knowles	Chris Briggs	Gregor Gauld	Matthew Archer
Treasurer	Jeremy Stephens	Jeremy Stephens	Gregor Gauld	Matthew Archer
Race control officer	Mark Knowles	Chris Briggs	Gregor Gauld	Matthew Archer
Webmaster	Mark Knowles	Martin Inglis	Mark Knowles	Steve Harley
Maintenance/facilities rep	Matthew Archer	Matthew Archer	Mark Knowles	Jeremy Stephens
SORS Rep	David Scott	David Scott	Keith Eagles	Steve Harley
Safety rep	New position	Steve Rennie	Mark Knowles	Gregor Gauld
BRCA/event s Rep	New position	Keith Eagles	David Scott	Steve Harley
Chief Scrutineer	New position	Jonathon Hill & Jamie Dow	Matthew Archer	Gregor Gauld

Top three in each class:

Class	3 rd Place	2 nd Place	1 st Place
SPEC	Jamie Dow	Mark Knowles	Gregor Gauld
MOD	Mike Ogilvie	Justin Clegg	Chris Briggs
4wd OFFROAD	Mark Knowles	David Scott	Steve Harley
2wd OFFROAD	Cameron Howie	Steve Harley	David Scott
Mini M Chassis	Matthew Fraser	Nick Roccas	David Fraser

Trophies to be presented at 2025 Round 1

Maintenance days

- TBC during the year
- Lottery expenditure discussed as per Matthew Archer's spending plan (attached in appendices)

Club Constitution

- No changes proposed

AOB

- None

Next AGM

- October 2025, 6pm

Attendees

Peter Eagles	Matthew Archer	Martin Rennie	Mark Knowles
Gregor Gauld	Jeremy Stephens	Jonathan Hill	Chris Briggs
Jamie Dow	Luke Chapman	Paul Allan	Keith Eagles
Steve Harley	Steve Rennie	Steve Rennie	Martin Inglis
Jeremy Ray	Michael Ogilvie	Duncan Pole	

Apologies

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APPENDIX A: Committee role descriptions

- Chair
 - Serves as the primary leader and spokesperson of the club, ensuring that the club operates smoothly
 - Chairs meetings (e.g., AGM, general, and committee)
 - Develops long-term plans for the club's sustainability and future growth
 - Main contact between local council and external stakeholders
- Treasurer
 - Budgeting: Develop and manage the club's budget.
 - Record Keeping
 - Income Collection: Oversee membership and event fees
 - Payments & Expenses: Manage bill payments, reimbursements, and club purchases
 - Banking: Oversee the club's bank accounts and financial security
 - Membership Administration: Process applications and update membership details
- Secretary
 - Meeting Management: Schedule meetings and prepare agendas
 - Minutes Taking: Record and distribute meeting minutes
 - Record Keeping: Maintain club records and documents
 - Document Storage: Organize and archive club documents
 - AGM Support: Help plan and manage the annual general meeting
- BRCA/events rep
 - Schedules the race calendar for each season, including BRCA/special events
 - Main BRCA liaison
- SORS Rep
 - Main SORS liaison and coordinates with SORS and events rep to schedule and organise SORS events
- Webmaster
 - Maintains the club website, Facebook page and online mail accounts
 - Publishes posts and announcements on the Facebook page to keep members and the general public aware of the club's events and news
- Race control officer
 - Custodian of the race control computer, timing box and rental transponders
 - Oversees the race control personnel and prepares roster for the season
- Maintenance/facilities rep
 - Plans maintenance and upgrades to the facility
 - Ensures that jobs are planned and materials are obtained in advance of each maintenance day
 - Routine inspections of the facility and notes any repairs required
- Safety rep
 - Maintains safety book
 - Ensures that it is updated with any incidents that arise
 - Reports incidents to the BRCA
- Chief Scrutineer
 - Maintains race and build rules and ensures they are followed on a race day
 - Maintains club cars and ensures they are in operable condition

APPENDIX B: Lottery Expenditure Proposal



SDRCC Track Maintenance and Budget plan

date: 8th October 2024

We have pulled this document together to detail out the list of Maintenance proposed for this coming winter, the costs involved and how the Lottery money will be spread out over the all facility

Part of the Lottery funding , we need to show how the money will be spread out , with receipt and marketing once we are finished

Proposed Calendar (Draft)

October	18th,19th & 20th Remove old fencing and install new , Lift old Astro
November	Level and contour the off road track for new astro install at the end of the month
December	
January	
February	
March	Painting Rostrum and Order New toilet for install
Aprils	Racing start

Task	Descriptions	Materials required & Cost notes	Cost breakdown	Cost	Budget
Track Perimeter fencing renewal				£1,265.77	£1,927.00
Section 1 - North West Fencing long main straight of on road track	Length 65m Remove the existing fencing and install new post & mesh wire fencing.	Fencing rails 38x75mm 3.6m x 35units (£4.64 each)	£162.40	£1,148.67	
		Timber posts- 27 (20 in shed) 10 new posts (£4.75)	£47.50		
	GPH 192.74 each x3 = 578.22	Green mesh fencing 75m	£578.22		
	B&Q £44.99 each = 134.97 Amazon £46.99				
		Screw for rails	£20.83		
		Galvanised Fencing staple 40mm 5KG	£39.72		
	Machinery and tools	Avant Digger hire with post hummer - we would also time the digger in for lifting the Astro some weekend	£300.00		
		small and Large hummer	£0.00		
		String line	£0.00		

Section 2 - South west long main road	Length 35m Remove the existing fencing and install new post & mesh wire fencing.	Fencing rails 38x75mm 3.6m x 15 units (£4.64 each)	£69.60	£117.10	
		Timber posts- 10 new posts x (£4.75)	£47.50		
		Green mesh fencing - we got some in shed	£0.00		
		Screw for rails use from section 1	£0.00		
		Galvanised Fencing staple use from section 1	£0.00		
	Machinery and tools	small and Large hummer	£0.00		
		String line	£0.00		
Section 3 - From main straight to rostrum gate	Length 60m Remove the existing fencing and install new post & mesh wire fencing.	Fencing rails 38x75mm 3.6mx 33units (£4.64 each)	£153.12	£918.50	
		Timber posts- 30 new posts (£4.75)	£142.50		
		Green mesh fencing GPH 192.74 each x3 = 578.22	£578.22		
		Screw for rails	£20.83		
		Galvanised Fencing staple 40mm 3KG	£23.83		
	Machinery and tools	Avant Digger hire with post hummer	??		
		small and Large hummer	£0.00		
		String line	£0.00		
				Cost	Budget
Offroad Track Surface Renewal	Remove all of the old Astro and install new Astro	Easi grass -Wentworth 15mm New astro 5 rolls 18m extra	£14,232.00	£14,589.58	£10,642.00
		Leisure Tec Surface			
		GPH Eagle 16mm Putting Green £1404 each 6rolls		£8,424.00	
		Artificial Grass Company Scotland , Carnoustie putting surface		£7,178.94	
		Easi Grass 4 rolls		£9,920.00	
		SgS Grass			
		the Turf warehouse			
		Lazylawn			
		7 Tonna of sand , £37.52 per Tonna	£262.64		
	Machinery and tools	Use Avant at fencing time to remove the old Astro	£0.00		
		Large Compactor or roller	£25.70		
	repair corner jump	blocks 30	£36.36	£69.24	
		cement £8.22 25kg x4	£32.88		

				Cost	Budget
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New onsite Toilet and Shower Facility £1,220.00 £2,790.00

New toilet information –
 Building Standard section 3 – Environment course 3.8 Cesspits (a septic tank with no outflow) are not permitted in Scotland. The building standard and SEPA have stop us using Septic tank for a while now , you need to install a treatment plant (a tank that cleans/breakdown the waste).
 Nearest Public Sewer connection about 250m at the Football building
 Planning Policy PV15 of the ALDP notes that 'Development proposals within Development Boundaries will be required to connect to the public sewer where available. Policy PV15 does however note that out with areas served by public sewers or where there is no viable connection for economic (the cost for us does not come into this) or technical reasons private provision of waste water treatment must meet the requirements of SEPA and/or The Building Standards (Scotland) Regulations. A private drainage system will only be considered as a means towards achieving connection to the public sewer system, and when it forms part of a specific development proposal which meets the necessary criteria to trigger a Scottish Water growth project.

Option 1 - Portaloo with the shed	Second hand Portaloo install in the shed , to be empty by a company months, Portaloo is handy as it a performed with toilet and waste tank. Sink and water tank. Would require water fill before races. Normally formed from UPVC so can be easily clean down.	£1,220.00	
	Portaloo unit £350 x2	£650.00	
	Transport	£30.00	
	Months empty £45 each £90 a month	£540.00	
			£705.00
	Portaloo Hire options £27 includes weekly clean and empty) x 25 weeks	£675.00	yearly
	Transport	£30.00	
			we have 4 year money budgeted

Option 2	toilet within the shed and Septic tank without telling council		£2,840.38
	Toilet	£64.16	
	Sink	£53.32	
	Hot water heater	£114.99	
	Pipe work - waste	£225.90	
	pipe work - in water	£76.65	
	New wall and door	£250.00	
	Water tank	£102.96	
	Septic tank	£1,382.40	
	Digger to install tank gravel , and concrete	£270.00	
	emptying 2 times a year	£300.00	

Option 3	toilet within the shed and Treatment tank with council approval which we might not get		£3,904.18
	Toilet	£64.16	
	Sink	£53.32	
	Hot water heater	£114.99	
	Pipe work - waste	£250.90	
	pipe work - water works	£76.65	
	New wall and door	£250.00	
	Water tank	£102.96	
	treatment tank	£1,801.20	
	Digger to install tank , gravel , and concrete	£440.00	
	Soakaway out to burn	£250.00	
	Council fee for planning	£300.00	
	Council fee for Building warrant	£200.00	

Option 4	Council preferred option connecting to the public mains sewer at the football building			£14,282.98	
		Forming toilet as above	£912.98		
		Drainage connection to public mains 250m of drainage run and 1 road cross	£11,640.00		
		Council fee for planning	£300.00		
		Council fee for Building warrant	£200.00		
		Drainage engineers fee	£800.00		
		possibly road closer fee	£430.00		
				Cost	Budget
On Road Refurbishments				£2,634.15	£0.00
Tarmac Repairs	Repair holes and edging cracks	pothole repair 12.5kg tub £23.95	£23.95		
		Crack Repair compound Smart Seal £21.95			
Tarmac restorer	Tarmac area 1095m2	Tarmaseal Tarmac Restorer £119.95 20 litre 60m2 (20 units) , Everest Trade - Ultimate Tarmac Sealer and Restorer - High Performance £129.95- 20 Litres 100m2 Resincoat Pro Tarmac Paint £114 20KG 150m2	£2,399.00		
Kerb repair	Need to review at the track				
Kerb painting	refresh the kerb paint , we have red paint in the shed and need	2 new Tins of Paint £105.60	£211.20		
				Cost	Budget
Race control Refurbishment				£1,013.07	£2,265.00
New internal flooring	remove old flooring and installed new flooring . Floor area 9m	Vinyl @ £6.99 m2	£62.91		
		Laminate @ £10 m2 = £90			
New external UPVC Cladding	need to measure the building	Marley Weatherboard Woodgrain Effect White 3.6m @ £26.40, x64	£1,689.60		
		Euro cell - White UPVC shiplap cladding 5m x48 @ £16.97	£800.16		
		UPVC Grey £41.32			
Timber framing repair	on site check , may not know until we start taking the external cladding off	Budget	£150.00		
review roof	on site check				
new windows	review into install new and more windows				
New internal units and worktops	we can look for free kitchen on fakebook market - can install kitchen unit for storage in race control				£0.00

				Cost	Budget
Rostrum Refurbishment and painting				£353.58	£936.00
painting rostrum		paint 4 x 2.5L Tin £61.52	£246.08		
Sandblasting or Wire Brushes	Starting with Wire brushes as most as we can to help keep the cost down				
Access for painting	Start with using ladder and scaffolding platform . If we ned to hire a access boom it could be about £350				
Rostrum repairs - mesh barrier	on site check				
Rostrum repairs - metal works	on site check				
Shed paint external walls		Wire brushes and paint . 1 10L Tin £46 Sandtex Ultra smooth Plymouth grey Masonry paint, 10L	£46.00		
Shed door - painting		Wire brushes and paint . 1 2.5L Tin £61.52	£61.50		

				Cost	Budget
General Ground works repairs to area outside the tracks	I feel this section should be reviewed once we have done the main section of work and see what money is left			£0.00	£1,389.00
slabbing at race control	installed slabs at the fence beside race control , Try source Free slabs	sand , Slabs			
concrete area at race results area					
Concrete area in front of shed track sweepers					
			Total Cost of red marked	£21,076.15	
			Total Budget		£19,949.00
			remaining		-£1,127.15